



# Joondalup Primary School & Education Support Centre P & C Association

ABN 43 428 446 122

Blue Mountain Drive

JOONDALUP, W.A. 6027

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<b>MINUTES of ANNUAL GENERAL MEETING</b>		
	Wednesday 15/3/17 7.00pm STAFF ROOM – JOONDALUP PRIMARY SCHOOLS <hr/> <b>ATTENDEES:</b> Jennifer Coyle, Deanne Glanville, Joanna Schrenk, Natalie Burns, Kim Camille, Chris Leonard, Wendy Kelly, Chrissie Mason-Walshaw, Rachel Chambers, Russell Hahn, Joanna Sheahan.	
<b>1.0</b>	<b>Welcome and Apologies</b>	<b>ACTIONS</b>
1.1	The meeting was opened by Chris Leonard at 7.15pm	
1.2	Apologies: Tanya Belsham, Claire Bowen, Tanya Servodio, Bridgett Williams.	
<b>2.0</b>	<b>Minutes</b>	
2.1	Confirmation of previous minutes of the general meeting of Joondalup Primary Schools P&C Association held on the 15 <sup>th</sup> February 2017, were confirmed and accepted as a true and accurate record. <b>Accepted – RC      Seconded – BW</b>	
2.2	Business arising from Minutes 11.4 WK has not heard back from the new Joondalup Growers Market and will send a follow up email.	WK
<b>3.0</b>	<b>Correspondence In/Out - As tabled</b>	
<b>4.0</b>	<b>President's Report – Chris Leonard see attached</b>	
<b>5.0</b>	<b>Treasurer's Report - see attached</b>	
<b>6.0</b>	<b>ESC Principal's Report</b>	
<b>7.0</b>	<b>JPS Principal's Report</b>	
7.1	RH stated that 467 children enrolled currently (15 less than expected). Approx \$100k down on budget.	
7.2	LSL has been taken without replacement therefore money saved and used elsewhere. Kindy classes have a max 20 students with 4 kindy classes this year. New kids coming through the play and learn program.	
7.3	RH passed on thanks from Tammy Hanrahan for funding the OSCAR program and to parents for helping with the program. The children are improving significantly.	
7.4	520 staff attended the Joondalup Learning Area conference. Great feedback from staff.	
7.5	Working bee on the 24 <sup>th</sup> March (after school) to help clean up the vegetable garden.	
7.6	Priority for this year is digital technology – robotics and coding.	
<b>8.0</b>	<b>Canteen Committee Report – cash flow report attached</b>	
8.1	Sports carnival on Friday 30 <sup>th</sup> March.	
8.2	Brownes are talking back the big fridge.	
<b>9.0</b>	<b>Uniform Committee Report – cash flow report attached</b>	
9.1	February was a very busy month, slowing down a bit in March.	
9.2	Size 10 polo tops are coming and school bags will be ordered once the special order period opens.	
9.3	JS stated that to change the skort fabric design would be quite difficult as we would need to purchase large amounts of fabric that would equate to a 15-year supply.	

<b>10</b>	<b>Friends of the Arts Committee – No report</b>																			
<b>11</b>	<b>Fundraising Committee</b>																			
11.1	RC thanked everyone for their hard work on Election Day. Stating that we struggled again to get helpers.																			
11.2	Mother's Day Stall – changing to a form to go home detailing the items for sale then money returned on money days then items delivered to the classrooms.																			
11.3	Easter Raffle – raffle tickets to go home with a letter asking for donations																			
11.4	It was decided not to go ahead with the Tupperware drink bottle fundraiser as they were quite expensive.																			
11.5	DG stated that the Entertainment books will be available soon.																			
11.6	DG and RH talked about a book that has been published by a grandparent at the school. The Story of ECU will be on sale for \$25 with \$10 going to the school DG will liaise with the ladies in the office to have the details added to the school newsletter.	DG																		
<b>12</b>	<b>Auditor</b>																			
12.1	Steve Shepherd had been appointed as auditor and current has the books.																			
<b>13.0</b>	<b>Election of Office Bearers</b>																			
13.1	<p>RH took over chair of the meeting and declared all positions vacant Office bearer nominations were received as follows:</p> <table> <tr> <td>President</td> <td>Chris Leonard</td> </tr> <tr> <td>Vice President</td> <td>Tanya Belsham</td> </tr> <tr> <td>Secretary</td> <td>Wendy Kelly</td> </tr> <tr> <td>Treasurer</td> <td>no nominations</td> </tr> <tr> <td>Uniform Shop Manager</td> <td>Jo Guzzi</td> </tr> <tr> <td>Fundraising / social</td> <td>Rachel Chambers</td> </tr> <tr> <td>FOTA</td> <td>no nominations</td> </tr> <tr> <td>WACSSO Rep</td> <td>Wendy Kelly</td> </tr> <tr> <td>Auditor</td> <td>Steve Shepherd</td> </tr> </table> <p><u>Executive Committee:</u> Chris Leonard, Wendy Kelly, Tanya Belsham, Kim Camille, Deanne Glanville and Jenny Coyle.</p> <p><u>Signatories:</u> General Account – Chris Leonard, Wendy Kelly, Tanya Belsham. Canteen Account – Chris Leonard, Wendy Kelly and Carolyn White Uniform Shop- Chris Leonard, Wendy Kelly and Giovanna (Jo) Sheahan</p>	President	Chris Leonard	Vice President	Tanya Belsham	Secretary	Wendy Kelly	Treasurer	no nominations	Uniform Shop Manager	Jo Guzzi	Fundraising / social	Rachel Chambers	FOTA	no nominations	WACSSO Rep	Wendy Kelly	Auditor	Steve Shepherd	
President	Chris Leonard																			
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Auditor	Steve Shepherd																			
13.2	All positions elected unopposed.																			
<b>14.0</b>	<b>General Business</b>																			
14.4	Nil																			
<b>15.0</b>	<b>Next Meeting</b>																			
15.1	The next meeting is on Wednesday <sup>17<sup>th</sup></sup> May 2017																			
<b>16.0</b>	<b>Meeting Closed</b>																			
16.1	Meeting closed at 9.14pm by CL																			